



# APPLICATION for ARCHITECTURAL REVIEW

## APPLICATION for ARCHITECTURAL REVIEW – SUPPORTING DOCUMENTATION

The more detailed the “Supporting Documentation” a homeowner submits, the more likely that the ARC Committee/HOA Board will have the information available to make a determination about your request. If there is insufficient information regarding your request, the application may be denied pending the receipt of additional information.

To ensure that your application is reviewed and a timely decision may be reached, please submit the following supporting documentation with your application:

**BUILDING/STRUCTURE PLANS** – Including: Detailed Layout, Plat Plan, Floor Plan, Exterior Elevations, Materials List, Roof Design, and Dimensions for any of the changes being made.

**LANDSCAPING PLANS** – Including: Detailed Layout, Plat Plan, Exterior Elevations, and Plant Selections.

**MATERIALS LIST** – Including: All types and brands of materials to be used for the entire project.

**OTHER:** PHOTOS, PRINTOUTS, and SAMPLES are very helpful additions to this application.

Your Neighbors have the right to be made aware of planned changes that are being proposed. Please notify your immediate neighbors of your proposed plans and obtain the signatures of those neighbors with whom you share a property line and others who can reasonably view the proposed improvement(s) from their property:

NEIGHBORS SIGNATURES:	ADDRESS	DATE
1. _____		Date: _____
2. _____		Date: _____
3. _____		Date: _____
4. _____		Date: _____
5. _____		Date: _____

IS THE FOLLOWING INCLUDED AS SUPPORTING DOCUMENTATION?:

- PLAT PLAN YES / NO
- ELEVATION MAP/PLAN YES / NO
- FLOOR PLAN YES / NO
- OTHER \_\_\_\_\_ YES / NO

APPLICANT INITIALS \_\_\_\_\_

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ADDITIONAL INFORMATION / DOCUMENTATION:

APPLICANT INITIALS \_\_\_\_\_