

4100 Five Oaks HOA Board Meeting - July 15, 2019

Attendees: Robert Jeffers, Andy Jones, Anne Briggs, Nick Toptine, Josh Lindgren, Martha Worthington

Called to Order/Adjourned: 7:07/8:06

May Minutes: Andy made motion to approve minutes as amended. Anne seconded.

Review May/June Financials: Reviewed

Homeowner Work Requests:

Unit #10: Gutter repair. Reviewed scope of work provided by CTI to relocate the downspout and pipe.

Prompted conversation about HOA looking into drainage issues with downspouts around the 4100 property. Josh to talk with company contracted to clean downspouts for estimates on repair and adding downspout strainers.

Unit #48: Had bat enter home via fireplace. Josh to contact Humane Homes to come inspect the unit and determine extent and if any measures are necessary to rectify issue.

Unit #53: Homeowner wants reimbursement for laying pipe to fix clog on HOA property. HOA to reimburse homeowner.

Owner Updates:

Unit #23: Martha working with owners of estate (church) to continue with HOA dues payments. Church looking into putting unit up for sale.

Unit #19: Discussed by the board

Five Oaks Beautification Day: Anne discussed turnout for the beautification day in June. Talked about working with King's Landscaping to remove community yard waste piled up by community members. Plan to work with King's Landscaping to set a week each month dedicated to curbside yard waste removal.

HOA Board Vacancy: Discussed reducing size of board to 5 members to more easily make quorum. Andy made motion to reduce board to 5 members, seconded by Nick. Further discussion to happen during executive session after board meeting.

Five Oaks Owners Handbook: Robert, Josh, and Martha working on creating a handbook for 4100 Five Oaks homeowners. Homeowners to be notified upon completion and can request hard copy provided by board, updated version will be kept on the 4100 website.

Committees:

Parking: Talk of future-proofing parking spaces for units 1-6 to allow each unit to park 2 cars without issue in the allotted spaces in front of houses and by mailbox. Parking committee to be helmed by Nick and Anne.

Beatification/Violations: Homeowners will be made aware of violation walk-arounds via emailed quarterly newsletter. If homeowners are found to be in violation (i.e. trash cans left out, potted plants and other items stored on deck, etc), they will be notified and given a timeframe to correct the violation and put on notice for future issues. Anne to helm Beatification committee, assisted by volunteer homeowners.

Lighting/Fencing: Robert to take up drainage issue. Will discuss further at meeting in October.